



Windfall Rafting

Guiding Trips. Exceeding Expectations.

River Manager

Job Description:

This person must oversee the daily rafting operations at Windfall Rafting. He or she will not only lead a team of raft guides on the river, but will also ensure that the transportation and food service aspects of river trips are in order. This person must also act as a mentor for all raft guides, ensuring that they grow spiritually, physically, and psychologically during their summer while also becoming better guides.

Reports to: The General Manager.

Responsibilities:

Participate in the training of all first time raft guides at the beginning of the season. Play a leadership role in that process.

Oversee and participate in the upkeep of the raft base.

Participate in night phone duty.

Participate in lining up guides and bus drivers for upcoming trips.

Meet regularly with raft guides, provide them with feedback on their performance, and listen carefully to any thoughts or concerns they may have.

Lead a team of guides to provide meal service on the river. This includes food acquisition (from Bishops store in Jackman), preparation, and service.

Ensure the safety of all guests on the river and during transit to and from the river.

Ensure that the “put in” group leaves on time, brings the necessary equipment, and is ready when guests arrive at the river. Check vehicles and trailers before every trip.

Designate “lead” and “sweep” boats for each trip and ensure that they perform their respective duties appropriately.

Lead meetings after each expedition to evaluate the team’s performance and to find ways to improve.

Cooperate with other leadership staff to arrange for a slideshow gathering after the raft trip.

Assist with facilities upkeep as needed.

Repair and evaluate equipment periodically throughout the summer (document these checks). Check equipment carefully before every trip.



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Meet regularly with the General Manager about the needs of various groups and any other Windfall related concerns.

Recommended skills include: White Water Guiding Skills (including rescue techniques and instruction), Rock climbing (and belaying), paintball CO2 filling, basic time management and organizational skills, small group leadership and Bible study leadership. Commercial Driver's License recommended.